

# Agenda

<b>Meeting name</b>	<b>Council</b>
<b>Date</b>	<b>Wednesday, 22 July 2020</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>By remote video conference</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Council are invited to attend the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	M. Graham MBE (Chair)	P. Faulkner (Vice-Chair)
	T. Bains	R. Bindloss
	R. Browne	S. Carter
	P. Chandler	R. Child
	P. Cumbers	R. de Burle
	J. Douglas	C. Evans
	C. Fisher	A. Freer-Jones
	M. Glancy	A. Hewson
	L. Higgins	E. Holmes
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett MBE	D. Pritchett
	R. Smedley	M. Steadman
	J. Wilkinson	P. Wood

**Quorum:** 14 Councillors

<b>Meeting enquiries</b>	Democratic Services
<b>Email</b>	democracy@melton.gov.uk
<b>Agenda despatched</b>	Tuesday, 14 July 2020

No.	Item	Page No.
	<p><b>REMOTE MEETING ARRANGEMENTS</b></p> <p><b>Meeting Participants:</b></p> <p><u>Zoom video conferencing webinar:</u></p> <p>An invitation will be sent to Members for this meeting</p> <p><b>Public Access:</b></p> <p><u>You Tube:</u></p> <p>The meeting will be available to view <a href="#">here</a></p>	
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<p><b>MINUTES</b></p> <p>2.1 To confirm the minutes of the meeting held on 26 February 2020</p> <p>2.2 To confirm the minutes of the Annual Meeting held on 14 May 2020</p>	1 - 34
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Members to declare any interest as appropriate in respect of items to be considered at this meeting.</p>	35 - 36
4.	<b>MAYOR'S ANNOUNCEMENTS</b>	
5.	<b>LEADER'S ANNOUNCEMENTS</b>	
6.	<p><b>PUBLIC QUESTION TIME</b></p> <p>In accordance with the Constitution, Members of the Council may answer questions from the public of which notice has been given.</p> <p>No questions were received</p>	
7.	<p><b>CABINET RECOMMENDATIONS TO COUNCIL</b></p> <p>To receive reports from the Cabinet on recommendations referred to the Council for determination</p> <p><b>7.1 TREASURY MANAGEMENT ANNUAL REPORT 2019/20</b> (To follow)</p> <p><b>7.2 GENERAL FUND REVENUE ACCOUNT 2019/20 - PROVISIONAL YEAR END POSITION</b> (To follow)</p>	

8.	<p><b>REVIEW OF CONTRACT PROCEDURE RULES</b>  To consider proposed amendments to the Council's Contract Procedure Rules. The updated Contract Procedure Rules set out the principles, roles and processes involved in procurement at the Council</p>	37 - 82
9.	<p><b>SCRUTINY COMMITTEE ANNUAL REPORT 2019/20</b>  To provide an overview of the work done by Scrutiny Committee during the year 2019/20</p>	83 - 100
10.	<p><b>REVIEW OF POLITICAL BALANCE</b>  To approve the revised political balance calculations and allocation of seats on committees in accordance with statutory requirements (as set out in the report) following an event that alters the political balance between the Groups</p>	101 - 106
11.	<p><b>ESTABLISHMENT OF CONSTITUTION REVIEW WORKING GROUP</b>  To establish an informal working group to assist with the ongoing review of the Constitution and to define the purpose and remit of the Constitution Review Working Group (CRWG)</p>	107 - 118
12.	<p><b>QUESTIONS FROM MEMBERS</b>  In accordance with the Constitution, a Member may ask the Leader, the Chair of the Council or a Committee Chair, a question on any matter in relation to which the Council has powers or duties or which affects the Borough.</p> <p>No questions were received</p>	
13.	<p><b>MOTIONS ON NOTICE</b>  In accordance with the Constitution, motions on notice must be signed by at least two Members and be about matters for which the Council has a responsibility or which affect the Melton Borough. The following three motions have been received and are set out below for the Council's consideration</p>	

13.1

**MOTION - ANTI-RACISM**

Motion proposed by Councillor Orson and Councillor Browne

**The Council resolves :**

**To reaffirm its commitment to promoting equality and fairness for all, and condemns any and all forms of racism; wherever it is found.**

**As a Council to challenge ourselves to do more and commit to do the following**

- **Develop our councillors and workforce and take time to learn more about racism and understand the impact on our communities.**
- **Deliver the objectives set out in the Corporate Equalities Policy;**
- **Ask the Council's Scrutiny Committee to consider the government's recently published "Covid-19: Understanding the impact on BAME communities" report and consider the implications for Council services and the community and make recommendations to Cabinet as to how the Council should respond; and**
- **Designate one elected member as an Equalities Champion who will work with the Council's Equalities lead officer on this agenda, providing further challenge and support to officers, Cabinet and Council as appropriate**

13.2

**MOTION - RELEASE OF SKY LANTERNS AND BALLOONS**

Motion proposed by Councillor Orson and Councillor Freer-Jones

**The Council resolves :**

- **To ban the use and release of sky lanterns and helium balloons meant for release on all Council-owned public open space;**
- **To discourage the release of Sky Lanterns and Helium Balloons at any events licensed by Melton Borough Council and request third parties who lease Council property to observe the ban on balloon and sky lantern releases;**
- **To delegate authority to the Director for Governance and Regulatory Services, in consultation with the Cabinet Member for Climate, Access and Engagement to make any consequential changes to Council policies and agreements in relation to the use of Council land as a result of this motion;**
- **To promote information to local people, leading to better understanding of the damage sky lanterns do**

13.3	<p><b>MOTION - FAIRTRADE</b> Motion proposed by Councillor Smedley and Councillor Orson</p> <p><b>The Council resolves :</b></p> <ul style="list-style-type: none"> <li>• To renew its commitment/commit to achieve 'Fairtrade Community' status.</li> <li>• To actively promote Fairtrade locally, through support for local groups, in the media including social media, and events, including during Fairtrade Fortnight.</li> <li>• To support local Fairtrade Schools and Universities and actively promote Fairtrade teaching materials in local schools and educational institutions.</li> <li>• To celebrate and incentivise businesses championing Fairtrade products in the local community.</li> <li>• To review its procurement policy, including its catering offer, to ensure that Fairtrade produce is chosen wherever possible, and that Fair Trade considerations are included as a preference in any contracts going out to tender</li> </ul>	
14.	<p><b>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</b> There are no recommendations or reports from committees</p>	
15.	<p><b>REPORT ON THE CHIEF EXECUTIVE'S USE OF EMERGENCY POWERS</b> To report on the use of the Chief Executive's Emergency Powers under Section 12.3 of Chapter 2, Part 4 of the Melton Borough Council Constitution (Officer Scheme of Delegation).</p> <p><i>Report to follow</i></p>	